

U. U. Summer Art & Craft Show
695 Elmwood Avenue • Buffalo, NY 14222-1697
716-885-2136 - UUCraftshow@gmail.com

Dear Crafter,

Thank you for your interest in participating in our 2012 Summer Art & Craft Show. This show is run by volunteers of the UUCB congregation, and has no affiliation with any other festival or organization. Please keep this sheet for your reference.

We are looking for a balance of quality hand-crafted items and will do our best to avoid too many items in a similar medium. No imports or buy/sell items will be accepted.

Dates and Time:	Saturday	August 25, 2012	10 a.m. – 6 p.m.
	Sunday	August 26, 2012	11 a.m. – 5 p.m.

Location:	Unitarian Universalist Church of Buffalo
(This is an indoor event.)	695 Elmwood Avenue at West Ferry Street Buffalo, NY 14222-1697

Set up time: **Friday evening, August 24th.** (Security provided Friday & Saturday.)

Eligibility and Application Procedure:

- All work must be handcrafted by the vendor. No "resells" or imports will be allowed.
- Complete and return the application form with registration fee of \$85 or \$95 if you would like us to provide a table for you, payable to Unitarian Universalist Church of Buffalo
- Include a non-refundable application fee of \$10, payable to "cash." (separate checks for application fee and registration fee, please)
- Please include 3 - 4 pictures of your work, including display, with your application.
- Space is limited. **All applications must be received by June 30** and will be reviewed together; with acceptances to be mailed out by July 10. The registration fee (separate check made out to "cash") must be submitted with the registration form. There will be a \$20 fee for returned checks.
- Applications without the requested information and photos, and the correct separate checks will be returned.

Vendor Information:

- You will need a NYS tax ID number. Vendors will be responsible for collecting sales tax.
- We will supply two chairs to everyone, but will only supply a table to those who choose to pay the higher registration fee that includes the table fee.
- Displays must be appropriate to indoor use. Please let us know if you have a tall display.
- Space is limited, however, we will do our best to accommodate needs for wall space and electricity. We cannot guarantee availability.
- Artists / crafters must attend the show in person and be present throughout the day.
- Merchandise must be the same as described and represented in the photographs provided.

UUCB Art & Craft Summer Craft Show Committee

Office Use Only: Table Electric Wall Date _____
 Check received Photos received Website reviewed

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2012 Vendor Registration Form

Business Name:			
Name:			
Address:			
Phone:		Cell:	
Email:			

Please describe your craft and list as many items for sale as possible, including price range:

Please list some of the other local shows you have participated in this year:

Please indicate if you will need a table:

- I do not need a table. I am paying the \$85 registration fee.
 Yes, I would like a table. I am paying the \$95 registration fee.

Please indicate if you would prefer wall space: (*we cannot guarantee availability*)

- Yes, I prefer wall space.

You are required to provide photographs in order to be considered.

- Yes, I am including photographs. Website: _____

Please remember that you are required to provide the registration fee and non-refundable application fee along with either photographs or a website with photos in order to reserve your table when you submit this application. Your application will not be processed without them. Please respond as soon as possible, as spaces are limited. Please make registration fee of \$85 or \$95, payable to Unitarian Universalist Church of Buffalo and a separate check with the application fee of \$10, payable to "cash."